



Health Care Flexible Spending Account Certification of Medical Necessity – Submission Form

Under Internal Revenue Service (IRS) rules, some health care services and products are only eligible for reimbursement from your Health Care Flexible Spending Account (HCFSA) when your doctor or other licensed health care provider certifies that they are medically necessary. Your provider must indicate your (or your spouse's or dependent's) specific diagnosis, the specific treatment needed, and how this treatment will alleviate your medical condition.

This certification form has been developed to assist you and your health care provider in providing the information Interactive Medical Systems needs in order to process your claim. Your provider can also submit a statement on his or her letterhead, as long as the letter includes **all** the information on this form.

You must submit this certification, or your provider's letter containing the same information, with each and every claim you submit for the service or product. However, if the treatment extends beyond the time period listed, you need to submit a new certification/physician letter covering the new time period.

Employee Name: _____

Alternate ID/SSN: _____

Patient Name: _____

Diagnosis: _____

Recommended Treatment: _____

How will the recommended treatment alleviate the diagnosis or symptoms? _____

How long is the treatment required? _____

Provider Name: _____

Provider Address: _____

Provider Telephone #: _____

Provider Signature: _____

Date

If you have questions please contact the Flexible Benefits Department at (919) 877-9933. Our staff is available to assist you Monday through Friday, 8:00 A.M. until 5:00 P.M., Eastern Time.

Note: Interactive Medical Systems' role is to ensure that the proper documentation is submitted for reimbursement under the Plan, and not to determine whether the treatment prescribed by your doctor or other licensed health care provider is medically necessary. Interactive Medical Systems will review this letter of medical necessity for completeness and to ensure the expenses are eligible under IRS regulations.